



Aquatic Habitat Protection Permit Application

It is an offence under section 84 (1) of EMPA, 2010 to knowingly provide false or misleading information when applying for an Aquatic Habitat Protection Permit.

SECTION 1 – APPLICANT INFORMATION

APPLICANT MAILING ADDRESS

First Name		Last Name	
Company, Organization or Municipality (if applicable)			
Street or PO Box #		Apartment/Unit #	
City		Province	
Postal Code			
Phone		Fax	
Email			

TECHNICAL CONTACT (CONTRACTOR/CONSULTANT) MAILING ADDRESS (if applicable)

First Name		Last Name	
Company			
Street or PO Box #		Apartment/Unit #	
City		Province	
Postal Code			
Phone		Fax	
Email			

FUNDING ORGANIZATION CONTACT MAILING ADDRESS (if applicable)

First Name		Last Name	
Organization			
Name of Funding Program			
Street or PO Box #		Apartment/Unit #	
City		Province	
Postal Code			
Phone		Fax	
Email			

SECTION 2 – NAME OF AFFECTED WATERCOURSE/WATER BODY

WATERCOURSE/WATER BODY

Please provide the name of watercourse(s) / water body(ies) that may be affected by the proposed work or development:

SECTION 3 – LOCATION OF PROPOSED PROJECT

GEOGRAPHIC COORDINATES DATUM USED - NAD 83 ☐ WGS84 ☐ OTHER ☐ (PLEASE LIST)_____

Latitude		N	Longitude		W
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OR

UTM COORDINATES DATUM USED - NAD 83 ☐ WGS84 ☐ OTHER ☐ (PLEASE LIST)_____

UTM Zone		Easting		Northing	
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OR

LEGAL LAND DESCRIPTION

¼ Section or LSD		Section		Township		Range		Meridian	
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OR

LEGAL LOT DESCRIPTION ***Mandatory for Cottage Developments***

Lot		Block or Parcel		Registered Plan #	
Street Name and Number					
Subdivision/Hamlet or Beach Name			Municipality		

SECTION 4 – REGISTERED LAND OWNER

Is the Applicant the registered land owner of the proposed project site?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
IF NO, LAND OWNER'S NAME AND CONTACT INFORMATION					
First Name			Last Name		
Company Name (if applicable)					
Phone			Email		
Is the proposed work occurring on Municipal land or Crown land or other Public land?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	Name of Crown Ministry/ Agency/Municipality/Other
You are required to obtain the permission of the Landowner or Crown or Municipality of the proposed work to occur on their land. Proof of Crown, Municipality or Landowner consent for the applicant to conduct the proposed work is attached to this application?					YES <input type="checkbox"/>

Note: Land information will be verified and it is the proponent's responsibility to have authorization to conduct the proposed project.

SECTION 5 – DESCRIPTION OF PROPOSED WORK

EMERGENCY WORK

Is this project in response to an emergency circumstance related to public safety or protection of public or private infrastructure?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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Explanation:

WORK DESCRIPTION

Please explain why this proposed work is required.

Provide a detailed description of the work you are proposing to do including, the materials and equipment used and the order of construction activities.

Check one or both boxes that describe the construction equipment you will be using:

☐ Hand Tools (e.g. shovel, wheelbarrow, chainsaw)

☐ Heavy Equipment (e.g., track hoe, skid steer)

What are the proposed start and end dates of construction?

Start Date:	Month	Year	End Date:	Month	Year
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A sketch of the site plan or design plan for proposed work is required as an attachment to this application. Graph paper for sketch is provided in Appendix A	ATTACHED <input type="checkbox"/>	
Photos of the proposed project area (including the shoreline and upstream and downstream views) with the project area clearly identified are required as an attachment to this application.	ATTACHED <input type="checkbox"/>	
Does this proposed project include the construction of a drainage works?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, have you submitted an approval to Construct and Operate a Drainage Works to the WSA regional office?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

SECTION 6 – PROPOSED STABILIZATION MEASURES

PROTECTION MEASURES FOR AQUATIC HABITAT AND AQUATIC ORGANISMS

Please indicate the specific habitat protection measures that will be put in place to minimize effects on aquatic organisms and their habitat. Specific details are required on how and where these protection measures will be installed. See instruction form for examples.

Pre-construction:

During construction:

Post construction:

SECTION 7 – SIGNATURE

All data and information submitted are truthful and accurate and that no material fact has been omitted. I also acknowledge that an approval granted here does not release me from the responsibility of obtaining any other approvals that may be required under federal, provincial or municipal legislation.

Signature

Date

A complete application consists of:

- 1) a completed, signed application form, and
- 2) all required supporting information identified in this application form or the information page.

The Water Security Agency may require additional information during the technical review of any application considered incomplete or in the case of more complicated projects upon initial review, which may cause delays in review process.

The Water Security Agency and/or other compliance/enforcement staff may conduct inspections before, during or after proposed construction.

APPENDIX A – SITE PLAN

